



### Creating a User Access Request to log in credentials in the Takeda Store

1. Once on the Takeda Store, clicking the Request Access button will bring you to the User Access Request form.



2. On the User Access Request page, all fields must be completed in order to submit the form.
  - For Takeda Account Number, an unlimited number of accounts can be provided, and at least one account is required
  - Takeda Account Numbers can be submitted either in the field provided, or by attaching a file (excel or csv) but both is not required.
  - Select the type of access you are requesting: [Place & Manage Orders] and/or [Account Reporting]

**Request Access to Takeda eServices**

All are required

First Name

Last Name

Job Title

Department

Phone #

Email

Facility Name

Address

City

State

Zip Code

Takeda Account Number (if you have multiple accounts please attach file)

Please choose the activities you would like access to:

Place & Manage Orders

Account Reporting

I'm not a robot

Comments or Questions?



Useful Resources



Key Contacts



- Once all required fields are completed and the ticket is submitted properly, You will receive a confirmation email for the access request at the email address provided in your request.

A Customer Support representative will review and approve your request and will reach out to collect any additional information needed.

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**Takeda** Better Health, Brighter Future

Dear Customer,

Thank you for submitting your request for access to our online store. Your request is currently under review and one of our eCommerce Support team members will reach out shortly with the necessary user credentials as soon as this request is verified.

**eCommerce Support**

For inquiries about user account access, please contact us at [customerservice.na@takeda.com](mailto:customerservice.na@takeda.com) or at 1-800-423-2090.

Thank you.

**Contact Us**  
+1-800-423-2090  
[customerservice.na@takeda.com](mailto:customerservice.na@takeda.com)

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Useful Resources



Key Contacts

