Dear Valued Customer, if you have an integrated (business to business) connection with Takeda to your DSCSA solution provider or serialization backend system, you should have received the serialization data (also known as an EPCIS file) for your shipment.

**If you are already onboarded and did not receive this**, please reach out to Takeda Customer Care team: <a href="mailto:drug.supply.chain.security.act.us@takeda.com">drug.supply.chain.security.act.us@takeda.com</a> or (800) 423-2090.

**If you do not have a business-to-business connection** with Takeda, please log into the TraceLink Drop Ship Portal (<a href="https://opus.tracelink.com">https://opus.tracelink.com</a>) to retrieve your EPCIS file.

If this is your first-time logging into the TraceLink Drop Ship Portal, you will need to:

1. Go to https://opus.tracelink.com and click on "Request access" highlighted below:



2. On the next screen, scroll down to this section and click on "this form", highlighted below:

## How do you get an account to log in?

Once you know which role your company plays in its collaboration, you can contact the right department to help onboard you to the TraceLink Network.

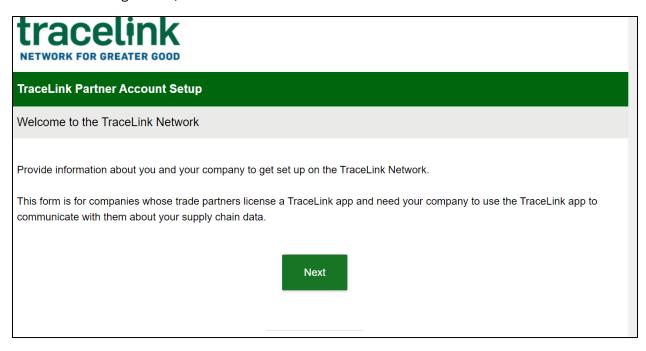
TraceLink Partners (i.e. a company asked by a TraceLink Owner to use TraceLink): complete this form to start your onboarding process.

Within 5 business days, our dedicated Network Success team will connect with your company's TraceLink contact and grant them the power to manage users, networks, and more to onboard your entire company. If it's been more than 5 business days since you filled out the form, contact the Network Success team by emailing <a href="mailto:verification@tracelink.com">verification@tracelink.com</a>.

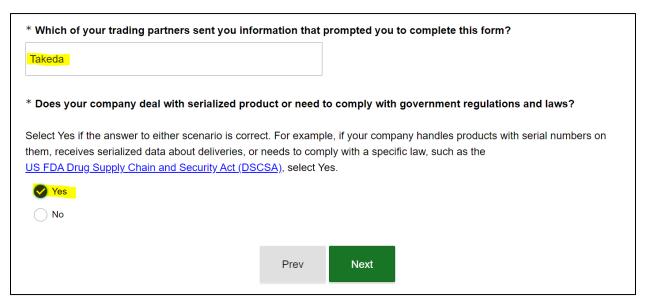
\* If other people at your company already use TraceLink, contact the person at your company assigned the System Administrator role, who can get you set up as a user.

TraceLink Owners (i.e. a company that licenses a TraceLink app): Contact the person at your
company assigned the System Administrator role, who can get you set up as a user.

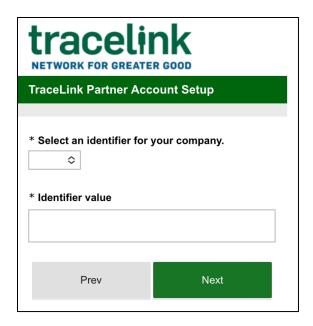
3. On the following screen, click Next:



4. Fill in the required fields on the form. Your answers to the last two questions should be:

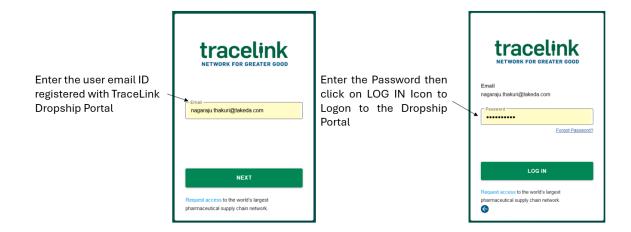


- 5. Click Next
- 6. Select yes or no when asked about a Global Location Number (GLN). Then click Next.
- 7. If you selected **Yes**, you will be asked to input your GLN. Click Next to complete the form. You will be contacted within 5 business days.
- 8. If you selected **No**, you will be asked to put in your license information:



9. Click Next to complete the form. You will be contacted within 5 business days.

**If you have already created an account**, visit the TraceLink website ( <a href="https://opus.tracelink.com">https://opus.tracelink.com</a>) and enter the email address and password that you registered with:

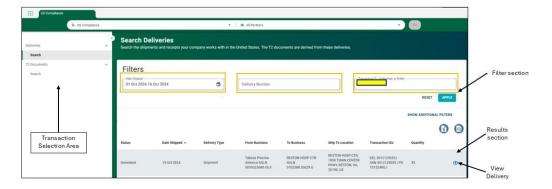


## **How to Access Shipment Notices:**

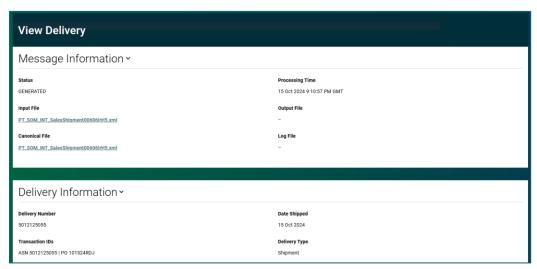
1. Once you are logged into TraceLink, refer to the 2 tabs at the top of the page that look like this:



- 2. In the **Network** tab, select: US Compliance
- 3. In the **Partner/Location** tab, select: All Partners / Respective partner Name and then click on GO
- 4. You will be taken to a screen that looks like this:



- 5. In the first box outlined in yellow above, enter: Date Shipped or select the Date Range
- 6. In the second box, enter the *Delivery Number*, which is the 10-digit number starting with a 5, found on your Takeda packing slip.
- 7. In the 3<sup>rd</sup> box, enter *Transaction IDs Like Lot Number*, your PO # or etc.
- 8. Apply filter then results will be displayed in results section.
- 9. Click on the View Delivery icon, this will take you to the View Delivery information screen.



10. Scroll down to view and verify the Shipment Notice Information from Takeda Pharma America to respective Dispenser. You can click the download icon to download the shipment EPCIS file.